Update: How to Create an FSA ID without a Social Security Number

November 2023

This slideshow is copied information from “StudentAid.gov Account Creation Process for Users Without an SSN” webinar.

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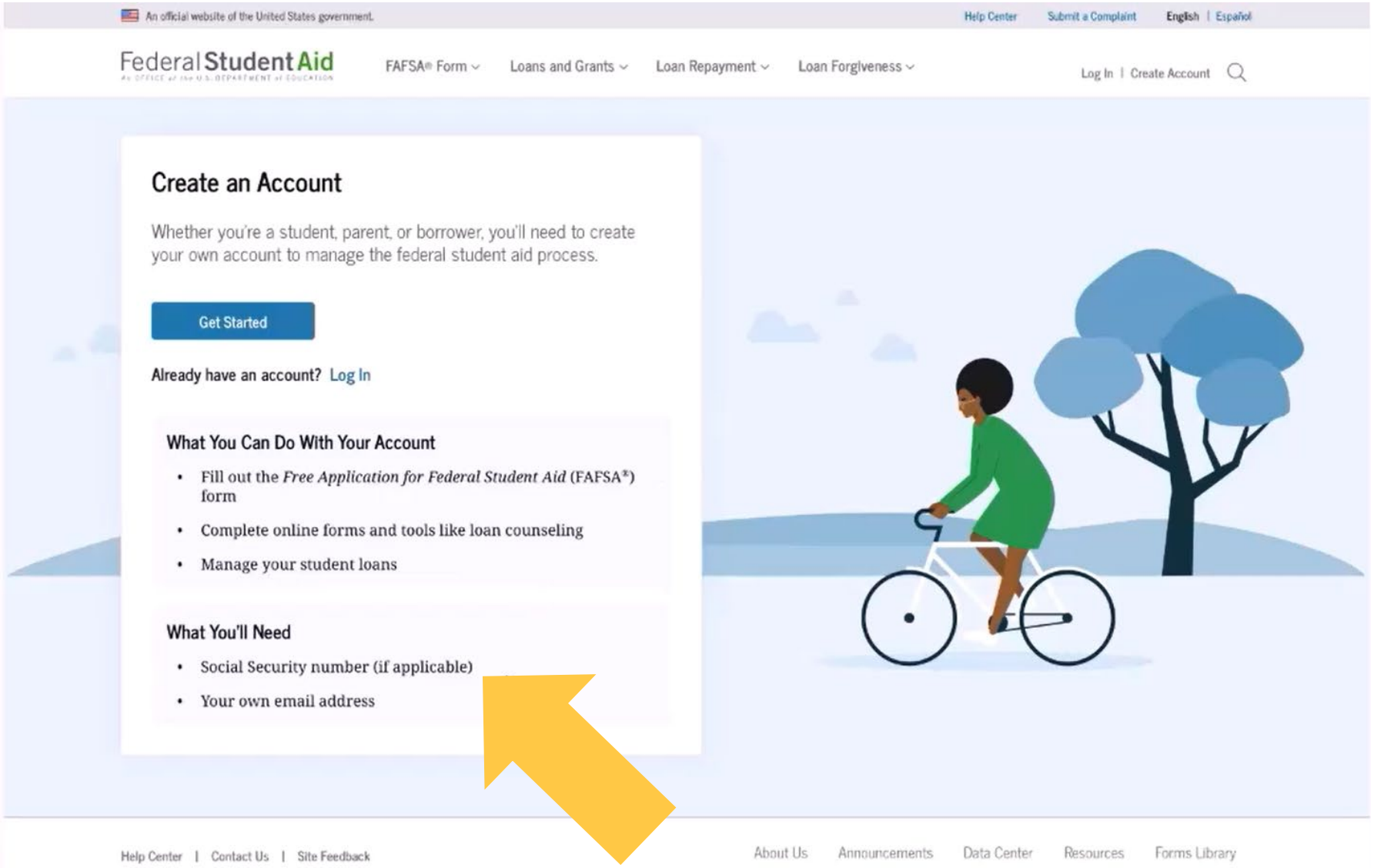
Create an FSA ID without a Social Security Number

- This information is specific to:
  - Parents or spouses without an SSN of a student who is applying for aid
  - Students who are citizens of the Freely Associated States

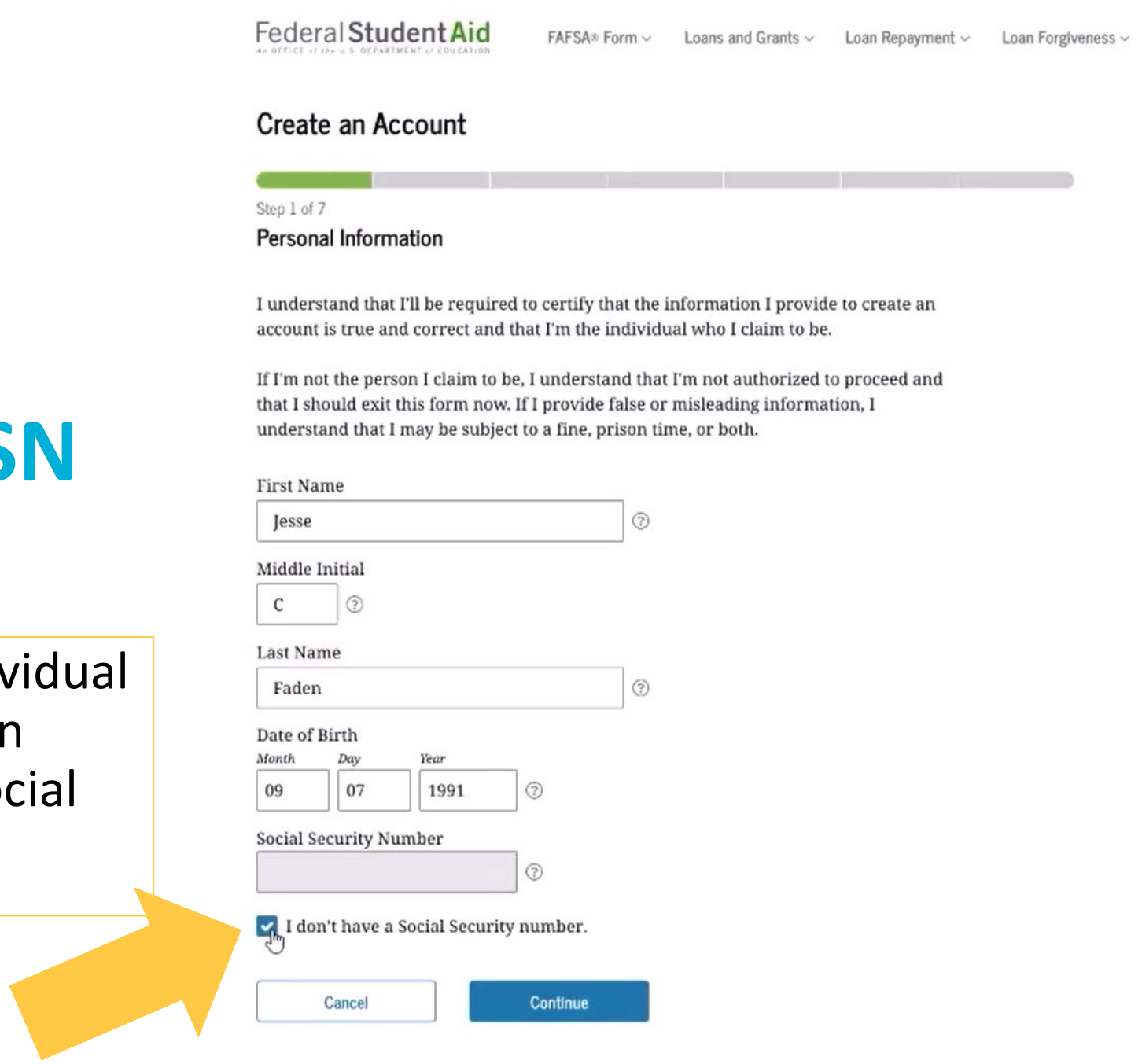
* The following information in this slideshow is as of 11/2023 and will be subject to change upon the release of the new 2024-25 FAFSA Form in December.
* This slideshow is copied from “StudentAid.gov Account Creation Process for Users Without an SSN” webinar hosted on 11/2/2023.

New language on FSA ID landing page

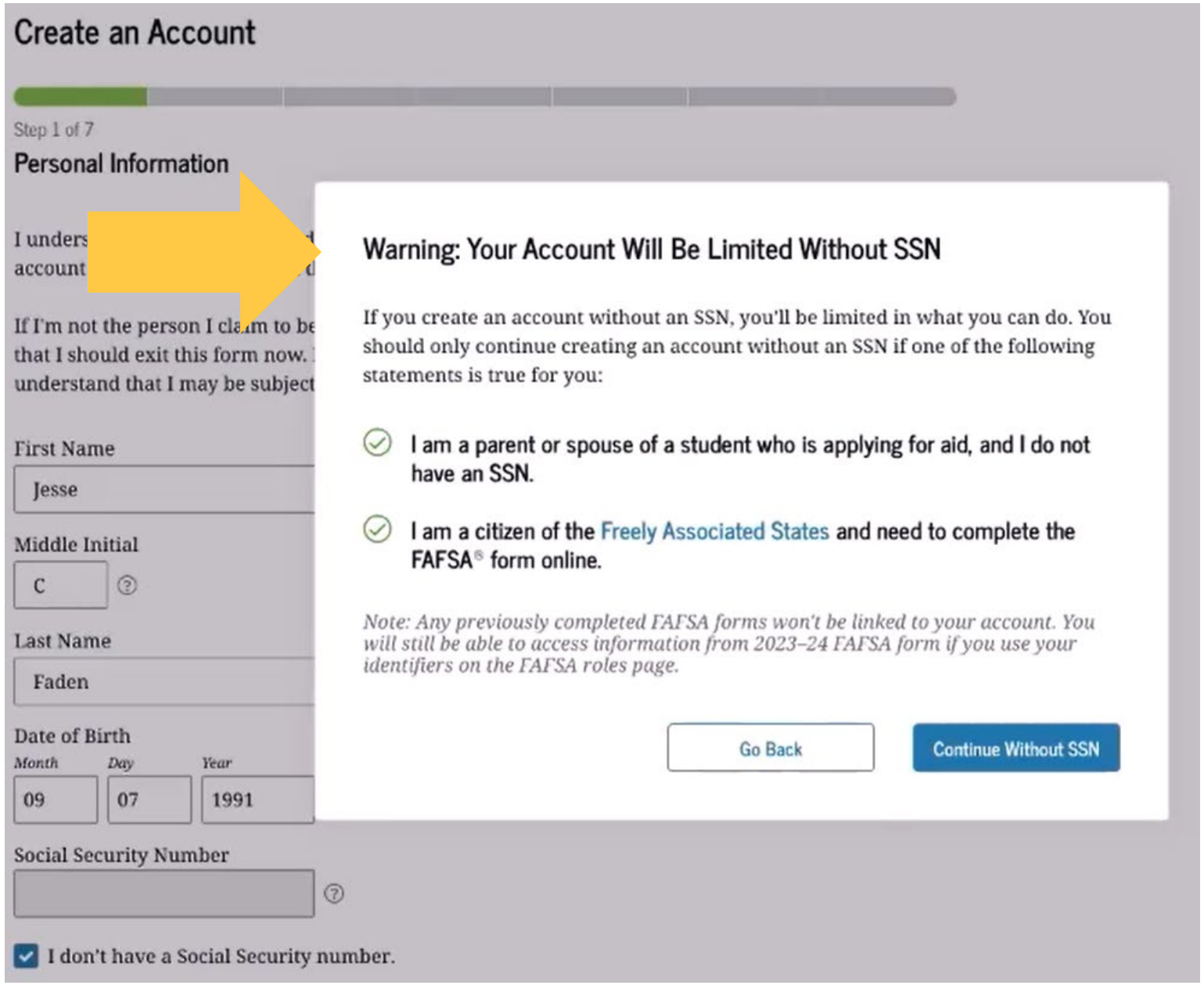


Check box added to indicate no SSN

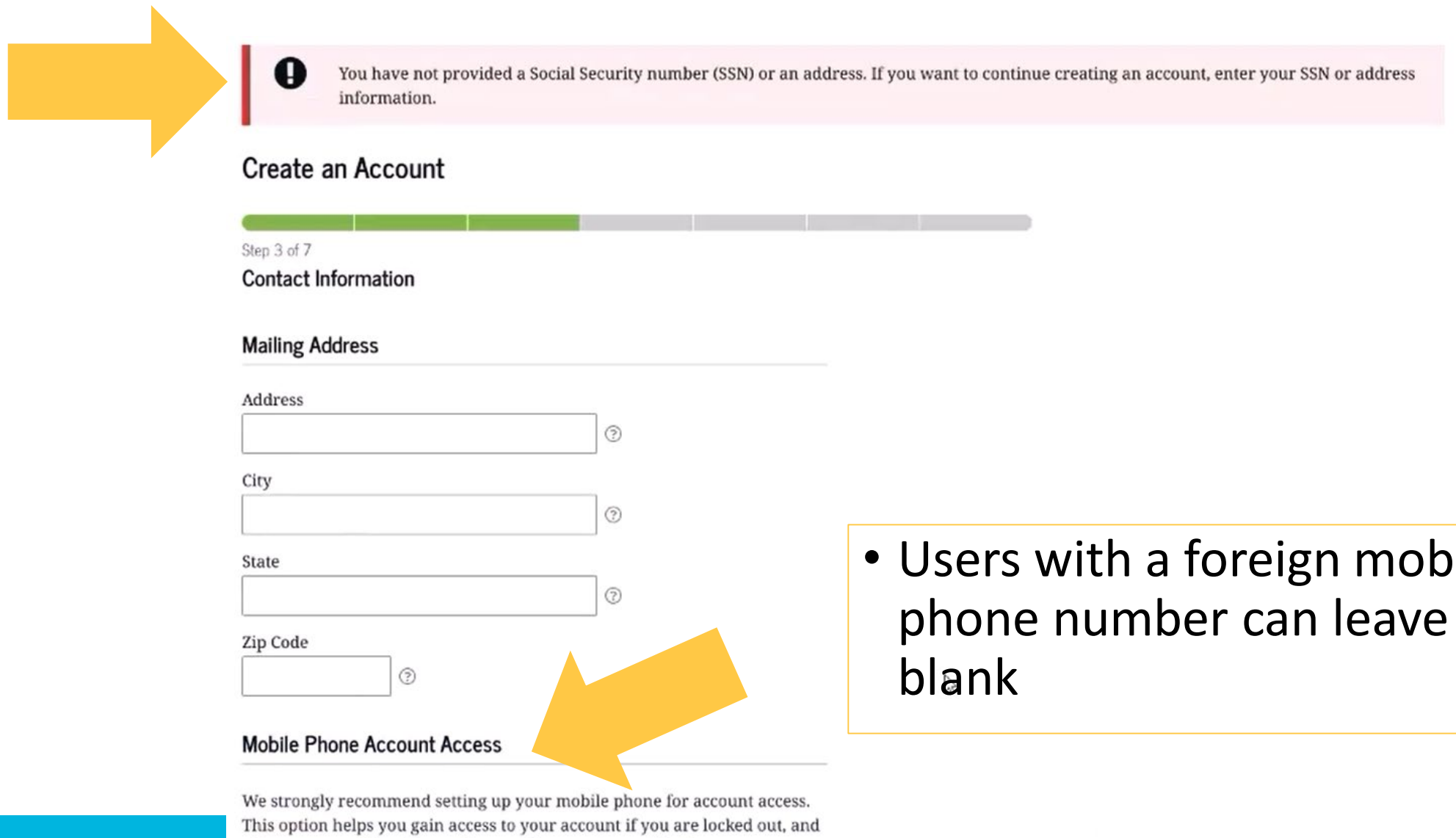
- Do NOT insert an Individual Taxpayer Identification Number (ITIN) as a Social Security Number.



Pop-up warning added to ensure those with an SSN do not check the box

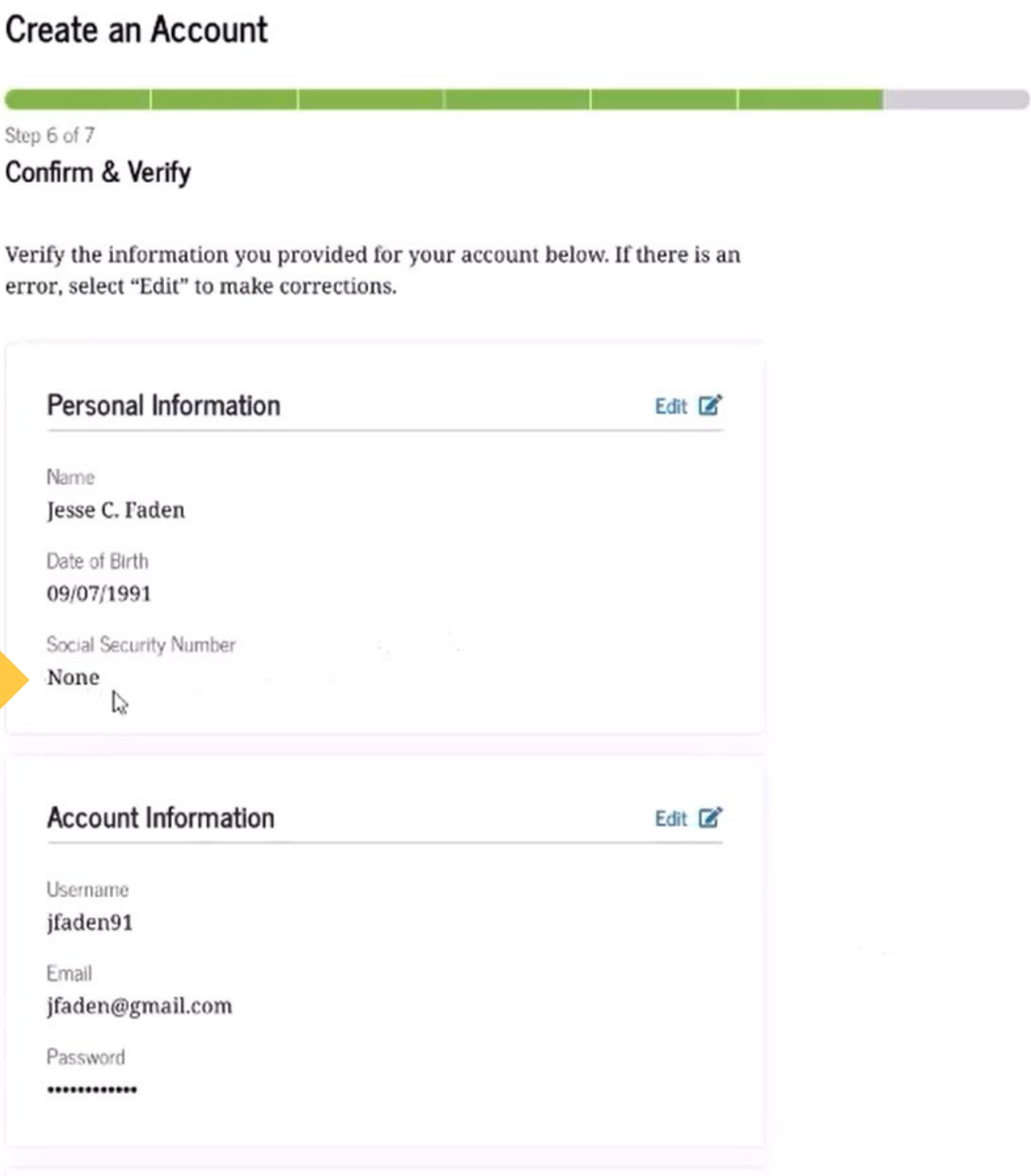


Users without an SSN are required to insert a mailing address



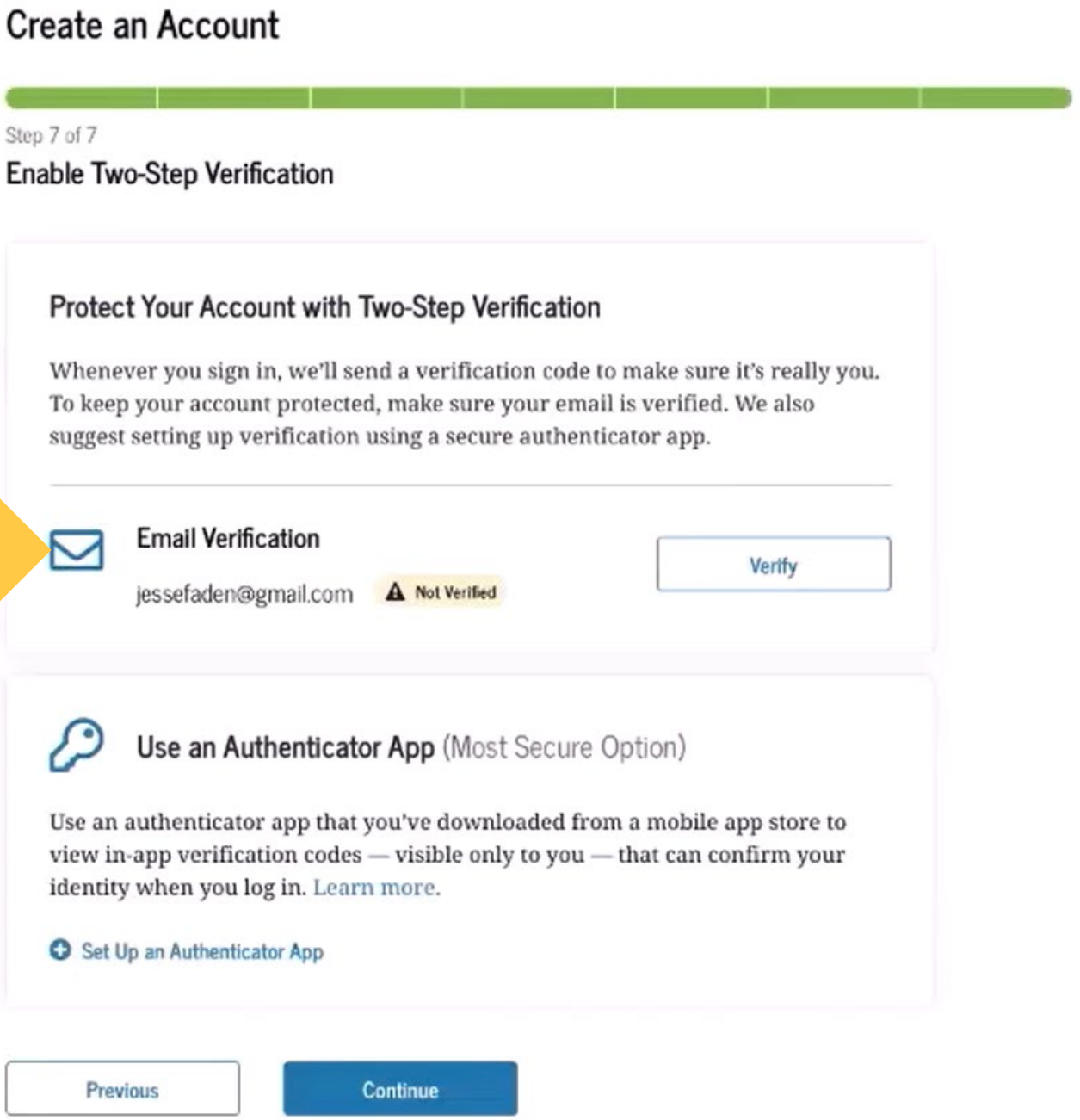
- Users with a foreign mobile phone number can leave this blank

When confirming account information, those without an SSN will have “none” listed as their SSN.

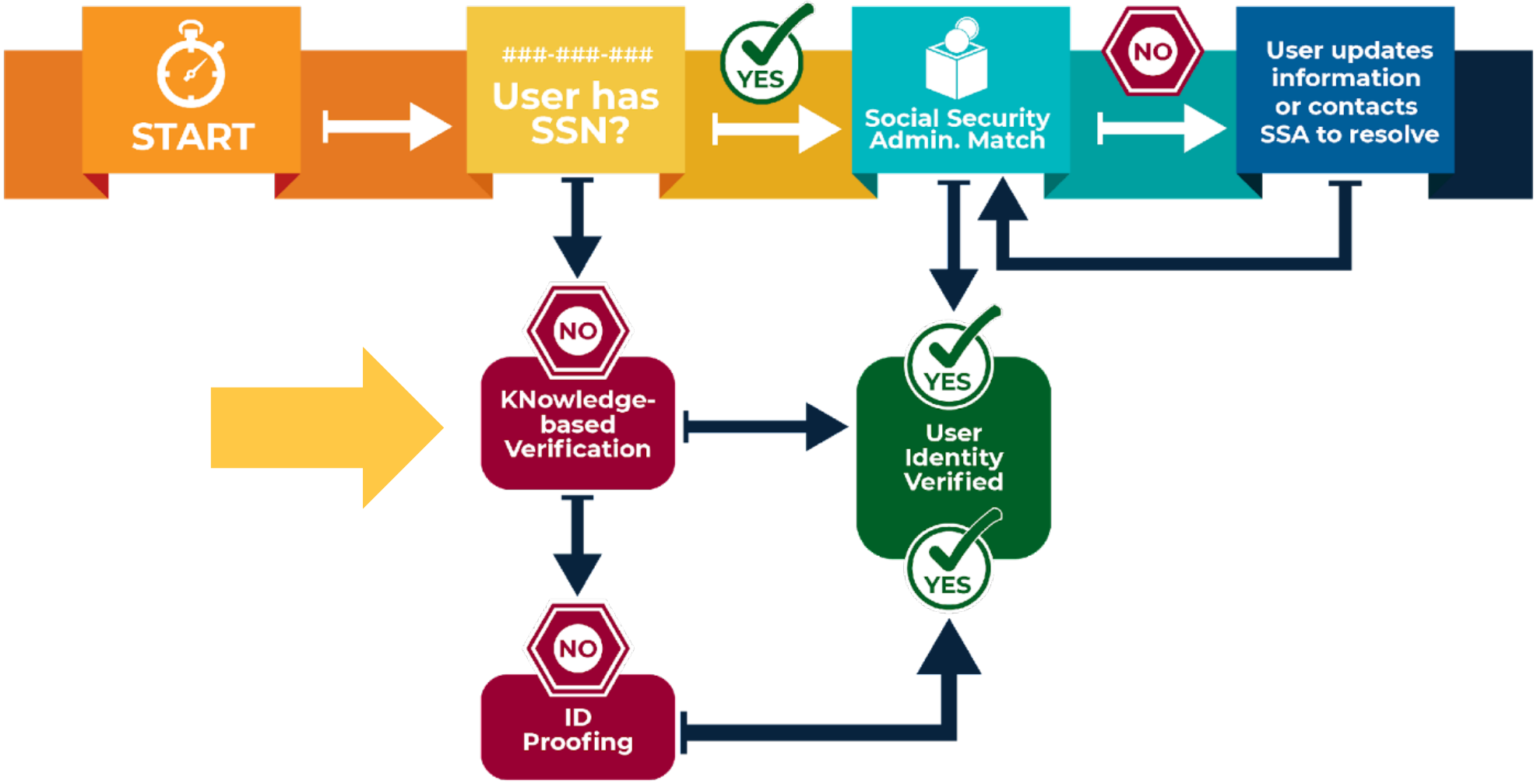


- There will be no need to insert all zeros as an SSN on the FSA ID nor the **electronic FAFSA** form.
- However, users who complete the **paper FAFSA** will insert all zeros for their SSN and there will be instructions to do so on the paper FAFSA.

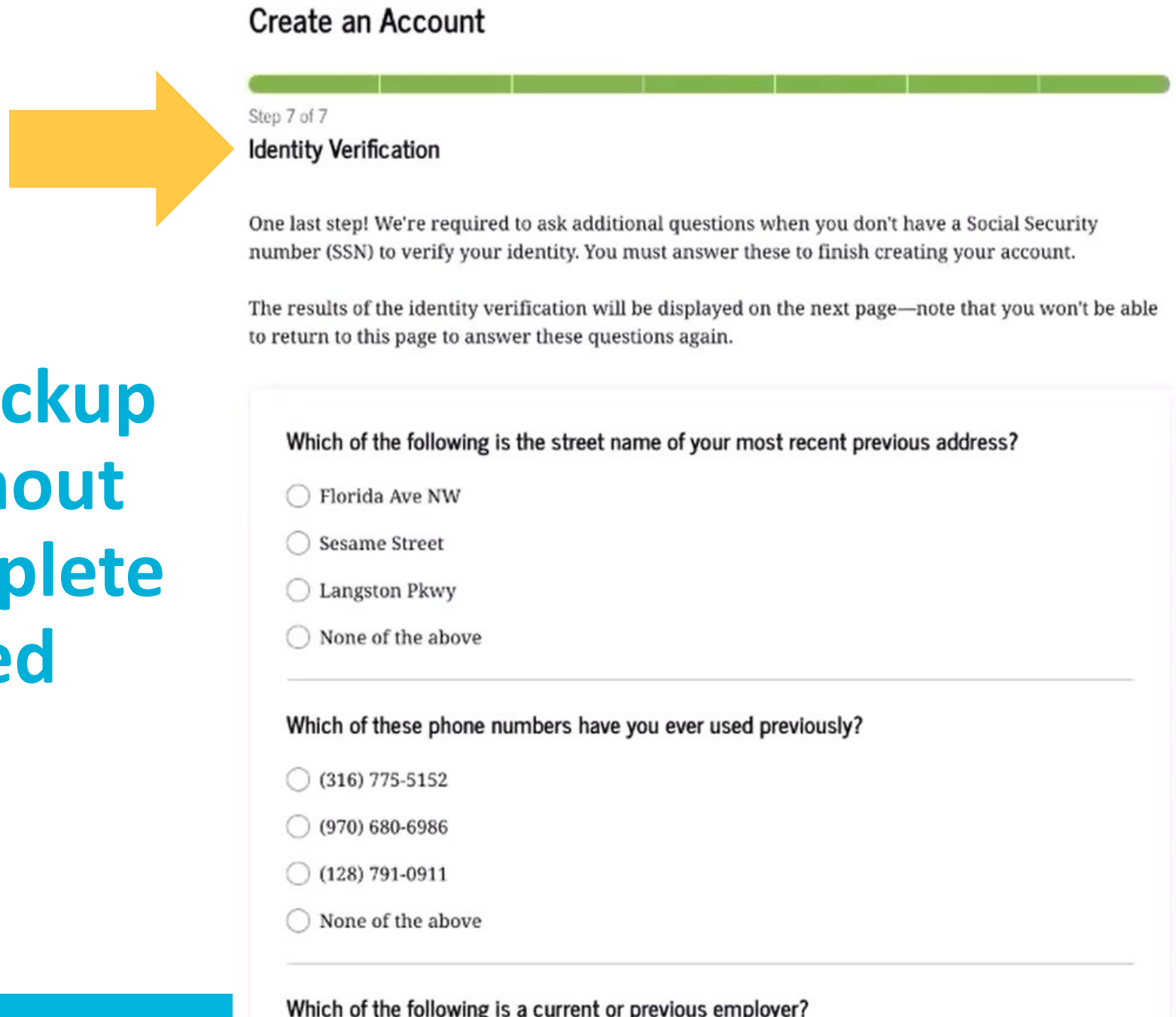
All users are required to have a verified email to create an account.



Start -> User has SSN? -> “No” Knowledge-Based Verification



After two-step verification and receiving the backup code, users without an SSN will complete knowledge-based identification questions.



Credit bureaus (TransUnion) will be used to automatically create these questions and multiple-choice answers.

Which of the following is the street name of your most recent previous address?

- Florida Ave NW
- Sesame Street
- Langston Pkwy
- None of the above

Which of these phone numbers have you ever used previously?

- (316) 775-5152
- (970) 680-6986
- (128) 791-0911
- None of the above

Which of the following is a current or previous employer?

- Adidas
- The Walt Disney Company
- Nokia
- None of the above

Which of the following people lives or owns property in Tafuna?

- Aasiya Jayavant
- Leo Knight
- Justine Marshall
- None of the above

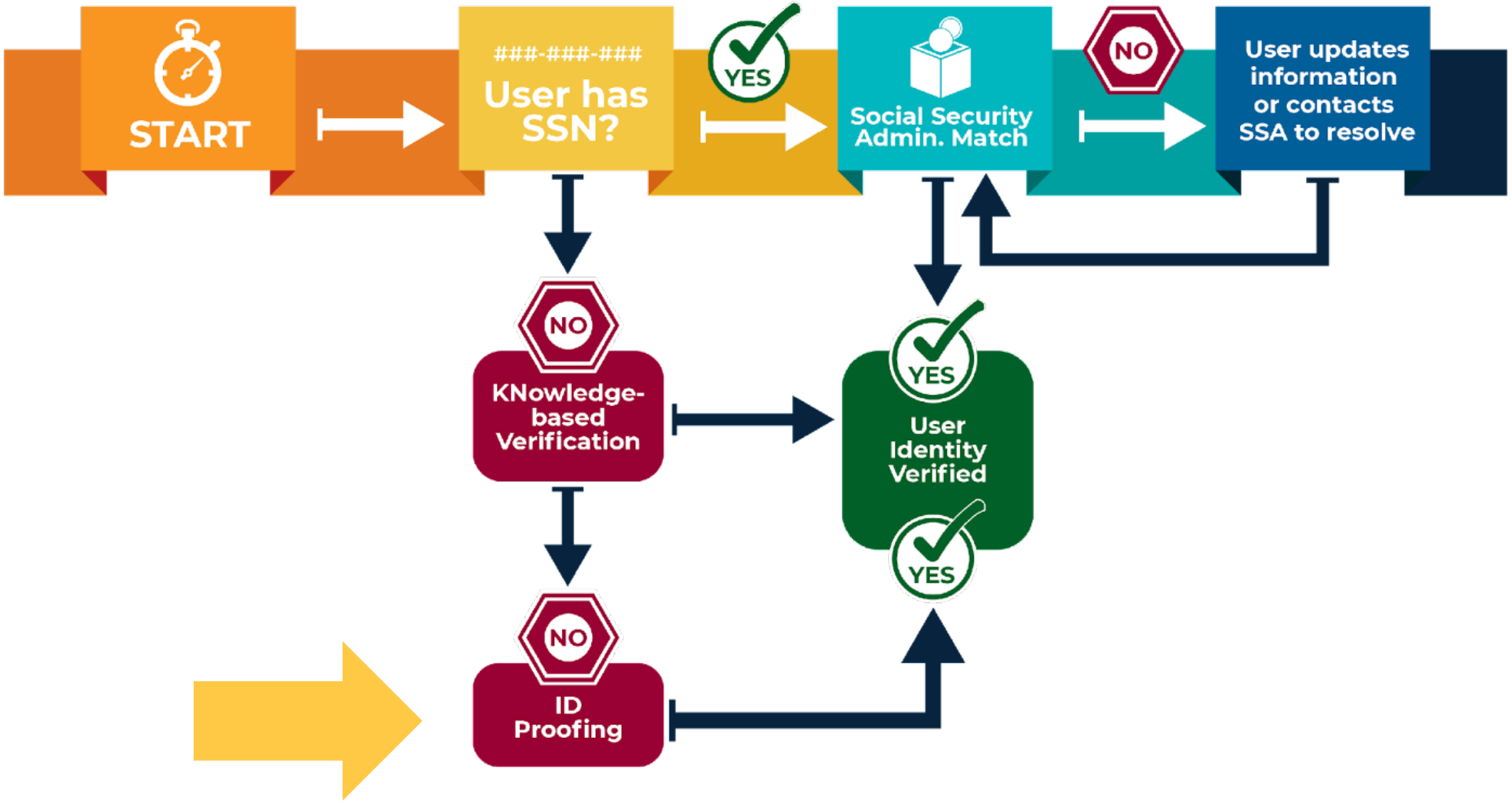
If the user passes the identity verification questions…

- Their identification will be immediately processed and can transfer tax information onto the FAFSA right after creating their FSA ID

What if the user does NOT pass the identity verification questions?

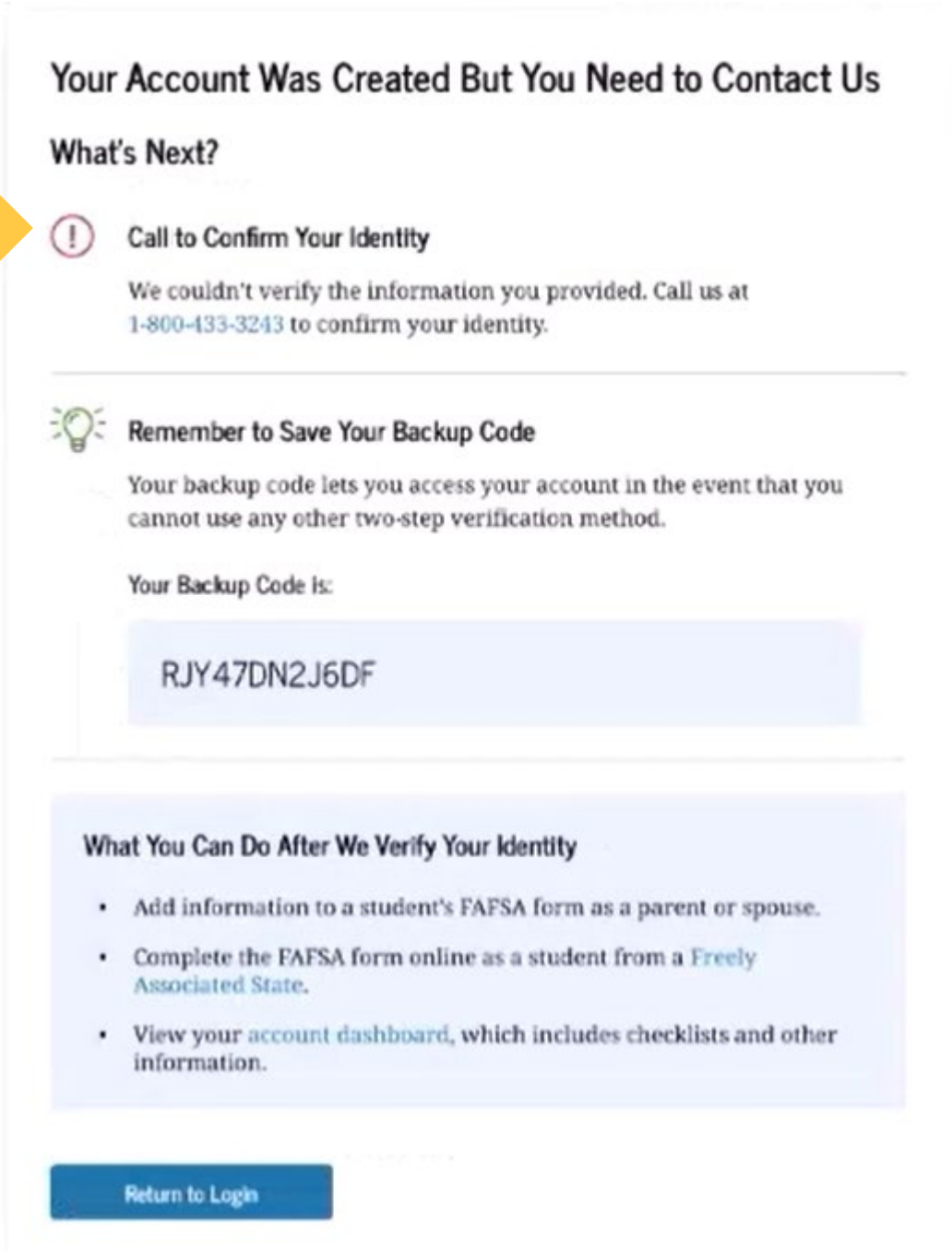
Next slide…

Start -> Users has SSN? -> ~~Knowledge-Based Verification~~ -> “No” ID Proofing



Users will need to call Federal Student Aid (FSA) to confirm their identity.

- Their FSA ID account is created, but they will need to confirm their identity to transfer tax information and sign the FAFSA form.



ID verification for individuals without SSN's – Process

- Contact FSAIC at 1-800-433-3243.
- A Customer Service Representative will look up your account and initiate the identity verification process.
- You will receive an email with a case number and instructions for providing the proper documentation to verify your identity.
- Submit the required documentation.
- Within 1-3 days, FSA will provide an email confirming that your identity has been verified.

**This information is a direct copy from Federal Student Aid*

ID verification for individuals without SSN's – Required documents

- Completed Attestation Form
  - Will be available on StudentAid.gov
- Proof of Identity:
  - ONE of the following forms of ID
    - Driver's License
    - State or City Identification Card
    - Foreign Passport

  OR
  - A UTILITY BILL + ONE of the following forms of ID
    - Municipal identification card
    - Community ID
    - Consular identification card

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Questions?

Dyllen Cafferty
FAFSA State Coordinator
801-646-4562
dyllen.cafferty@ushe.edu

For students and families
FAFSA State Coordinator and Work-Study
fafsahelp@ushe.edu

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